Campus Accelerated Program for Adults (CAPA)

2014-2015 Academic Year  Regional and Online Campuses

Bachelor’s Degree Programs

Jake Warner
BS Organizational Management ‘14
Audio Engineer/Producer
Fox Sports Radio

Accounting
Anthropology
Behavioral Sciences
Business Administration
Child Development
Computer Science &
Computer Engineering
Criminology
E-Commerce
English
Legal Studies
Liberal Arts
Liberal Studies
Music
Organizational Management
Psychology
Public Administration
Social Science
Sociology

Additional majors available for those who can attend day classes.

Achieve More Than You Ever Imagined
GOING TO COLLEGE AND BECOMING THE FIRST

in his family to earn a degree had always been a lifelong dream for Jake Warner. However, life took Warner in another direction; he decided that “serving in the US Navy would be a better decision” and passed on a college opportunity. After an honorable discharge, Jake spent the next 15 years as a producer and sound engineer for FOX Sports Radio and the Los Angeles Dodgers Radio Network. But, like so many adults, Jake hit the career wall: “I wasn’t able to take my career to the next level.”

Finding the right school took research and time; like so many adults, Warner was on a specific time schedule to degree completion. His search eventually revealed La Verne as an option, and Warner found that “none of them could compare with what La Verne had to offer . . . the CAPA staff provided various options that would make the journey to my degree more attainable, and in a timely fashion.”

Warner was able to overcome certain academic deficiencies through his determination and the caring La Verne faculty. He stated, “I couldn’t even do basic algebra until I came to La Verne. I went from a lifelong C- algebra student to getting an A.” Warner’s drive to complete his degree requirements, coupled with “top notch” classes enabled him to participate in the 2014 Spring commencement ceremony — the first in his family. A self-proclaimed Leo for Life, Warner emphatically said, “I recommend this university to anyone looking for a great place to receive a great education.”

“I have attended other colleges, but my experience with the classroom environment at La Verne has been top notch.”

Jake Warner
BS Organizational Management ’14
Audio Engineer/Producer
Fox Sports Radio

Watch Jake’s Video
laverne.edu/capa
What is CAPA?

Campus Accelerated Program for Adults—CAPA

More than 40 years ago, the University of La Verne recognized that colleges and universities were ignoring the educational needs of adults. CAPA — Campus Accelerated Program for Adults — was designed to address such needs. Three unique characteristics of this program are:

Personal Attention

We understand that many adult learners are concerned about returning to college after a short break or even after an extended period. The CAPA staff is ready to answer your questions and will assist you in designing a roadmap to achieve your educational goals.

- Pre-Application Advising — Prior to your application, an appointment with a professional Academic Advisor is offered to you without obligation on your part. The advisor will evaluate your prior transcripts, assist in the selection of a major field of study, clarify the graduation and general education requirements needed to complete your bachelor’s degree, and explain the self-paced aspects of the CAPA Program.
- An academic advisor is assigned to each student. Your advisor will be with you from admission to graduation.

Schedule Flexibility

We know job and family responsibilities place a variety of demands on you, and these demands are changing constantly. Our course schedules are designed to accommodate these demands; you choose what works for you:

- Attend either full-time or part-time
- Attend evening courses that meet once per week, on either a 16-week or a 10-week format
- Attend Weekend College – courses are held Friday evenings and Saturdays for five alternating weekends
- Attend Sunday courses that meet for 7 consecutive sessions
- Attend daytime courses
- Online courses are offered for many general education disciplines

Choose From a Variety of Majors

All majors listed in this brochure can be completed by attending classes in the evenings and on weekends. Additional majors are available for those able to attend daytime courses.

- 18 majors offered in evening/weekend formats from which to choose
- Additional majors are available for those able to attend day courses
- You have the flexibility to change your major at any time
Why Students Choose the University of La Verne

Tradition of Academic Excellence since 1891
For more than 120 years, La Verne has earned a reputation for academic excellence with a student-centered focus. We are a highly diverse institution, drawing students, faculty, and staff from a variety of backgrounds, professions, and disciplines.

The University of La Verne has been providing educational opportunities for adult professionals for more than four decades. Many universities offer degree programs for working adults, but the University of La Verne is, without a doubt, unique.

Applied Learning
- Programs focus on developing professionals who can put their newly obtained knowledge to immediate use

Learning Environment
- Our experienced faculty, with a unique mix of industry and classroom expertise, are determined to help you succeed
- Our small classes ensure personal attention, networking, and a high level of interaction among students and faculty

Student Support Services
- Our student support services guide you through the academic journey and the career beyond
- A professional academic advisor is assigned to every student

Career Development for Life
- Our career development department is available to practice interview skills, resumé building, and much more
- These services are available to La Verne alumni for life

Small College Atmosphere within a Comprehensive University
- One of the few universities in the Inland Empire offering degrees at the bachelor’s, master’s, and doctoral levels
- Nine regional campuses throughout Southern and Central California

On Campus, Online, Hybrid
- A variety of general education courses are available online
- Hybrid courses, which blend online and classroom instruction are also available

Library Access For Life
- Through La Verne’s Virtual Library, you have access to electronic library databases with over four million full-text articles online. Tutorial and research help is available in person, by phone, and online. There is even an “app” for your cell phone
- La Verne alumni have access to many of the library’s services for life

How is La Verne Ranked?
Great schools exemplify a fine reputation and solid academics. We invite you to investigate the outstanding learning experience waiting for you at the University of La Verne.

Solid Ranking
- U.S. News & World Report’s 2014 “America’s Best Colleges” issue place La Verne in the top tier of its National Universities category for a fourth consecutive year
- La Verne ranks 8th among California’s private universities and colleges included in the National Universities classification, and rates 4th among Los Angeles area private institutions
- Forbes Magazine once again places La Verne in the top half of its “America’s Top Colleges” ranking, recognizing the top 20 percent of the nation’s undergraduate universities

A Tradition of Value
- Washington Monthly ranked La Verne in its top 50 “Best Bang for the Buck” listing. Not only is La Verne the only private university in the top 50, it is the highest of the five California-based private institutions named
- La Verne ranks in the top 7 percent of California colleges and universities in terms of return on investment (ROI), ranked by Affordable Colleges Online, a web source providing income-related data for people seeking a solid return on their educational investment, and better career earning opportunities
Technology Driven

- Through our online system (MyLaVerne), you can register for courses, check grades, verify your GPA, view your transcript, change your address and phone numbers, and view personal financial aid information
- Many of the faculty augment the traditional classroom experience with the use of Blackboard®, a virtual classroom software application that facilitates electronic communication and online access to documents and resources

The Choice of Industry Professionals

- More than 100 major corporations, government agencies, healthcare organizations, and utilities have chosen La Verne to deliver onsite programs for their employees

Examples include:
- B. Braun Medical, Inc., Kawasaki Motors USA, Hyundai Motor America, Behr Paints, Watson Pharmaceuticals, Fountain Valley Regional Medical Center
- County of Riverside, City of Los Angeles, Los Angeles Police and Los Angeles Fire Departments, LA-Ontario International Airport, LA Metro
- Southern California Edison, The Gas Company

Network of Professionals

With more than 2,800 students, La Verne’s College of Business & Public Management delivers the largest MBA Program by a nonprofit university in the Inland Empire.

- The Los Angeles Business Journal ranks the MBA Program No. 3 in L.A. County, after USC and UCLA, based on degrees awarded. Over 7,000 local professionals have earned a La Verne MBA
- The La Verne MBA has grown more than 13 percent in the past two years
- Many top-level administrators at numerous Southern California city, county, and other government agencies have earned their advanced degrees from La Verne. Additionally, many healthcare professionals are graduates from our healthcare programs
- Approximately 30 percent of all school superintendents who have a doctorate earned their Ed.D. from La Verne

Financial Aid

- Money should not prevent you from getting your education. Let the La Verne financial aid staff help you secure the best financial aid package

Accreditation

- The University of La Verne is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC)
- The College of Education and Organizational Leadership is accredited by the National Council for Accreditation of Teacher Education (NCATE), and is approved by the California Commission on Teacher Credentialing
- The MPA Program is accredited by the Network of Schools of Public Policy, Affairs, and Administration (NASPAA)
Hybrid Courses

You will see that CAPA is offering many courses in a hybrid learning format. Hybrid instruction, also known as blended instruction, is defined as courses that combine face-to-face classroom instruction with online learning, allowing for a reduction in classroom contact.

Why are we doing this? There is a growing body of research which indicates that student performance and student engagement increases when courses combine face-to-face instruction with online activities that reinforce and complement the in-class instruction. The type of online activities will differ from course to course, based on the defined learning objectives. These activities could include online discussion forums, small group projects, simulations, voiceover PowerPoint presentations, or streaming media for students to review. Blackboard, the University’s course management system, will be used to facilitate these online activities.

Improving student learning is the primary reason CAPA is offering many courses as hybrids. Moreover, students are telling us that they really enjoy the experience. The reduction of classroom time, replaced by online activities, allows them to work on the course at a time convenient to them and not according to our schedule.

We believe you will enjoy hybrid instruction and that you will get more out of every course.

This type of flexibility, along with CAPA’s many different schedule formats — early mornings, evenings, weekends, Sunday classes, and fully online courses — allows you to better fit your education into your demanding work and family schedules.

“I am definitely more qualified to tackle my professional challenges with the tools, guidance and experience received at La Verne.”

Maggie Anguiano
BS Psychology ’08
Parish Office Coordinator/Administrator
Our Lady of Guadalupe
Irwindale

Watch Maggie’s Video
laverne.edu/capa

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A Variety of Ways to Earn College Credit

We understand that learning takes place in a variety of ways, both in and outside of the college classroom. La Verne allows for many options. Students may transfer a maximum of 88 semester hours of transfer credit toward the bachelor’s degree.

**Transfer Credit** Credit may be transferred from accredited community colleges, four-year colleges, and universities. Full transfer credit is awarded for courses completed within an associate’s degree from a California Community College. Technical, vocational, extension, and correspondence courses are considered on a course-by-course basis. For some majors, a transfer course may not substitute for a course in the major, unless it has been completed within a specified time limit.

**Company or Government Training Classes** Credit for company or government training may be awarded, if the class is accredited by the American Council on Education.

**Course Challenge** Students with exceptional competence in the subject matter contained in a course may “challenge” the course by examination. Courses that cannot be challenged are marked Not Challengeable in the Courses section of the La Verne catalog. If the student demonstrates the competencies required for successful completion of the course, the number and title of the course will be placed on the transcript with a CRD grade. If the student does not demonstrate the competencies, nothing is recorded on the transcript. A maximum of 8 semester hours of course challenge may be counted toward fulfilling the undergraduate residency requirement. A challenge fee will be assessed.

**DANTES** The DANTES Program is a nationally recognized testing program, in which students are granted credit for satisfactory performance on standardized tests offered in many subject areas. Please contact your academic advisor to discuss which exams are most appropriate for you.

For additional information on DANTES, please visit their website at [GetCollegeCredit.com](http://GetCollegeCredit.com). La Verne is a DANTES test site center and offers tests once a month at the La Verne Campus, and several times a year at the following campuses; Orange County in Irvine, Ventura County in Oxnard, Central Coast in San Luis Obispo, Pt. Mugu Naval Base, and Vandenberg Air Force Base.

**College Level Examination Program (CLEP)** This is a nationwide program in which students are granted credit for satisfactory performance on standardized tests offered in many subject areas. Please contact your academic advisor to discuss which exams are most appropriate for you.

**Advanced Placement (AP) Exams** The office of the Registrar articulates a maximum of 44 semester hours of credit in subject matter examinations offered by the College Board’s Advanced Placement Program. This credit will only be awarded upon receipt of an official score report provided by the College Board.

**Military Service** Additional credit may be awarded for many courses taken in military service as well as basic training, following the guidelines established by the American Council on Education Guide to the Evaluation of Educational Experiences in the Armed Services, and according to La Verne policy.
La Verne’s Bachelor of Arts in Business Administration Program can prepare students to become value-added contributors in any business or industry setting. Today’s challenging business environment demands competent individuals with a sound foundation in business principles and current technologies; individuals who can operate responsively and responsibly in these times of dynamic domestic and global change.

This program is designed to enhance the knowledge and effectiveness of students, by linking theory with student’s work experience and industry practices for a successful career in business. The themes of critical thinking skills, ethics, interpersonal skills, the impact of cultural differences on business practices, learning to work in group settings, and lifelong learning skills are woven through the program.

Minimum units required for the major - 52 units

**Prerequisites:**
BUS 270  Business Statistics
BUS 274  Applied Quantitative Analysis
ECON 228  Economic Theories and Issues

**Core Requirements:**
ACCT 203  Financial and Managerial Accounting
BUS 310  Business Finance
BUS 347  Legal Environment of Business
BUS 360  Principles of Marketing
BUS 410  Management Information Systems
BUS 496  Business Seminar
MGMT 300  Principles of Management
MGMT 355  Leadership in Organizations

**Electives:**
Two or more additional 300 or 400 level courses in ACCT, BUS, ECON, and/or MGMT.

Or, complete one of the following concentrations:

**Management Concentration**
This concentration studies theoretical foundations for understanding how an organization is affected by its environment, how employees are motivated to accomplish organizational goals, practice skills necessary for attracting, encouraging, and retaining human resources, and successful interpersonal skills. It requires the following courses:

MGMT 356  Introduction to Organizational Theory
MGMT 455  Managing Human Resources

One of the following:
BUS 440  Entrepreneurship
MGMT 358  Culture and Gender Issues in Management
MGMT 451  International Management

**Marketing Concentration**
This concentration examines the tools and techniques used to determine the needs of individuals or segments of society, to provide the most effective means of informing customers of the availability of the services and goods, and to deliver such services and goods. It requires the following courses:

BUS 368  Integrated Marketing Communication or
BUS 461  Marketing Management
BUS 464  Marketing Research
BUS 466  International Marketing

**Information Technology Concentration**
This concentration prepares students for successful careers in Information Systems/Information Technology. It also provides an overview and trend analysis for decision making. It requires the following courses:

CMPS 475  Systems Design Process
CMPS 490  Database Management Systems
CMPS 368  Principles of Computer Networks or
CMPS 369  Local Area Networks
BUS 416  Electronic Commerce

**International Business Concentration**
This concentration studies how international business practices and customs differ from those in the U.S. It requires the following courses:

BUS 466  International Marketing
ECON 325  International Economics
MGMT 451  International Management
The mission of the Bachelor of Science in Organizational Management Program is to improve management, organizational and interpersonal skills while earning a bachelor's degree. The program is constructed in two parts: the core requirements stress general management, organizational and interpersonal skills critical in a constantly changing environment, with a focus on immediate application in the work setting, and include an opportunity for student research. The second part of the program allows students the option of selecting a pair of elective courses or the Human Resources Concentration.

**Core Requirements**
- BUS 343
- MGMT 300
- MGMT 355
- MGMT 358
- MGMT 360
- MGMT 388
- MGMT 459
- MGMT 496

**Electives: Two courses from the following**
- BUS 346
- BUS 347
- BUS 410
- MGMT 354
- MGMT 356
- MGMT 359
- MGMT 390
- MGMT 451
- MGMT 458

Or, complete a concentration:

**Human Resources Concentration**
- MGMT 455

Two of the following:
- BUS 347
- MGMT 359
- MGMT 457
- MGMT 458
- SPCM 332

Courses in this major are also offered through La Verne Online. Visit: [laverne.edu/laverne-online](http://laverne.edu/laverne-online)

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“I knew exactly where I wanted to complete my degree – the University of La Verne.”

**Julie Latham**

BS, Organizational Management ’13
Prospect & Development Specialist
United Site Services
The Accounting Program develops an understanding of the enterprise's primary information system. It builds on the conceptual, analytical and communication skills necessary to succeed in the business world. It prepares students for careers in all areas of accounting, including the necessary preparations and qualifications for professional examination.

### Prerequisites
- ACCT 201: Fundamentals of Accounting I
- ACCT 202: Fundamentals of Accounting II
- BUS 270: Business Statistics
- BUS 274: Applied Quantitative Analysis
- ECON 228: Economic Theories and Issues

### Core Business Requirements
- BUS 330: Business Finance
- BUS 347: Legal Environment of Business
- BUS 360: Principles of Marketing
- BUS 496: Business Seminar
- MGMT 300: Principles of Management

### Core Accounting Requirements
- ACCT 301: Intermediate Accounting I
- ACCT 302: Intermediate Accounting II
- ACCT 307: Cost Accounting
- ACCT 308: Federal Taxation I
- ACCT 401: Auditing
- ACCT 402: Advanced Accounting
- ACCT 414: Accounting Information Systems

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The E-Commerce major is an interdisciplinary program jointly offered by the Department of Mathematics, Physics, Computer Science, and by the College of Business & Public Management to prepare students for careers in electronic commerce.

### Prerequisites
- ACCT 203: Financial and Managerial Accounting
- CMPS 200: Informational Technology
- CMPS 378: C# Programming
- ECON 128: Economic Theories and Issues

### Core Requirements
- BUS 370: Business Statistics
- BUS 360: Principles of Marketing
- BUS 416: Electronic Commerce
- CMPS 218: Publishing on the Web I
- CMPS 368: Principles of Computer Networks
- CMPS 375: Systems Analysis and Design
- CMPS 392: Project Management
- CMPS 410: Management Information Systems
- CMPS 490: Database Management Systems
- MGMT 300: Principles of Management
- CMPS 499: Senior Project

### Electives: one approved elective

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“My La Verne degrees helped me be a better businessman and stronger communicator.”

**Devon Libran**
Bachelor’s, Public Administration ’11
MSLM 2014
Creative Director/Actor/Writer
Just Press Rec.
The bachelor's degree in Public Administration is an academic and professional degree program offering basic coursework in the theory, application, and practice of public sector management. Experience in applying these skills will be gained through class participation, research reports, and special projects. This degree will prepare you for careers in local, state, and federal agencies.

The Public Administration major is completed through a combination of online, evening, and weekend college courses. Some of the required courses in the major are only offered online.

Minimum units required for major – 40 units

**Core Requirements**

- BUS 343 Foundations of Business Ethics
- MGMT 388 Statistics
- PADM 313 Urban Environments
- PADM 312 Public Administration
- PADM 469 Management of Change & Conflict
- PADM 470 Administrative Processes
- PADM 499 Senior Seminar

**Electives**

Students may take any combination of three additional courses from either of the elective areas below to meet their 40 semester hours in the major.

**Area 1: The Policy and Institutional Context of Public Administration**

- PADM 314 Local Public Administration and Government
- or
- PLSC 416 State and Local Government and Politics
- or
- PADM 320 Federalism and the Administrative State
- or
- PLSC 301 American Government and Politics
- or
- PLSC 321 Political Parties and Interest Groups
- PADM 436 Policy-Making Process
- PLSC 304 Contemporary Legal Issues
- PLSC 311 Development of American Democracy I
- PLSC 312 Development of American Democracy II
- PLSC 375 Contemporary Political Theory
- PLSC 378 American Political Thought
- PLSC 407 Constitutional Law
- PLSC 410 Congress and the Presidency

**Area 2: The Organizational and Management Context of Public Sector Administration**

- BUS 346 Written Business Communication
- BUS 410 Management Information Systems
- MGMT 354 Oral Communication in Organizations
- MGMT 358 Culture and Gender Issues in Management
- MGMT 439 Organizational Behavior: Theory and Application
- PADM 330 Labor/Management Negotiations in the Public Sector

Courses in this major are also offered online through La Verne Online. Visit: [laverne.edu/laverne-online](http://laverne.edu/laverne-online)
Bachelor of Science in Computer Science & Computer Engineering

The Computer Science and Computer Engineering major requires a minimum of 48 semester hours of computer engineering, information science, software, and web computing courses. Students are required to complete the core requirements, one concentration, and a minimum of two elective courses, as well as satisfying the supportive requirements.

I. Core Requirements

CMPS 280 Computer Organization
CMPS 367 Object Oriented Language C++
CMPS 368 Principles of Computer Networks
CMPS 370 Seminar
CMPS 370 Data Structures
CMPS 471 Internship
CMPS 499 Senior Project

II. Electives

A minimum of two courses from the following or from a concentration outside the chosen one:

CMPS 303 Integrated Electronics
CMPS 362 Numerical Algorithms
CMPS 369 Local Area Networks
CMPS 377 Visual Basic .NET
CMPS 379 Java
CMPS 392 Project Management
CMPS 400 Analysis of Algorithms
CMPS 451 Artificial Intelligence
CMPS 463 Computer Graphics
CMPS 465 Programming Languages
CMPS 475 Systems Design Process
CMPS 481 Mobile Applications
CMPS 495 Information Systems Project

III. Concentrations

Software Concentration

CMPS 220 Digital Logic Systems
CMPS 371 Assembly Language
CMPS 455 Compiler Design
CMPS 460 Operating Systems
CMPS 490 Database Management Systems

Engineering Concentration

CMPS 150 Principles of Electronics and Computer Engineering
CMPS 201 Electronic Devices and Circuits
CMPS 220 Digital Logic Systems
CMPS 330 Microprocessor Systems
CMPS 480 Advanced Computer Architecture

Information Science Concentration

CMPS 220 Digital Logic Systems
CMPS 375 Systems Analysis and Design
CMPS 392 Project Management
CMPS 410 Management Information Systems
CMPS 490 Database Management Systems

Internet Programming Concentration

CMPS 218, 319 Publishing on the Web I, II
CMPS 320 Internet Applications
CMPS 378 C# Programming
CMPS 480 Distributed Internet Computing

IV. Required Supportive Courses

(Excluded from the 48 SH major requirement)

Required for all Concentrations
CMPS 301 Programming Concepts
MATH 201 Calculus I
MATH 327 Discrete Mathematics

Additional Supportive Requirements for the Software Concentration

MATH 202 Calculus II
PHYS 201, 202 General Physics I, II or
PHYS 203, 204 Physics I, II

Additional Supportive Requirements for the Engineering Concentration

CHEM 201 General Chemistry I or
CHEM 103 Intro to Chemistry
MATH 202 Calculus II
PHYS 201, 202 General Physics I, II or
PHYS 203, 204 Physics I, II

Additional Supportive Requirements for the Information Science Concentration

ACCT 201 Fundamentals of Accounting I or
ACCT 203 Financial & Managerial Accounting
ECON 221 Economic Analysis II or
ECON 228 Economic Theories & Issues
MGMT 300 Principles of Management
PHYS 201 General Physics I or
PHYS 203 Physics I, II

Additional Supportive Requirements for the Internet Programming Concentration

MATH 202 Calculus II
PHYS 201, 202 General Physics I, II or
PHYS 203, 204 Physics I, II

Certificates in Website and Internet Application Development and in Systems Engineering are also available
The Legal Studies Program, approved by the American Bar Association, prepares individuals for careers as paralegals, or for positions where organizational and analytic skills, as well as knowledge of the law and legal procedures are necessary. Paralegals, or legal assistants, work under the supervision of an attorney, or perform work for which an attorney is responsible. This major does not prepare students to practice law.

The U.S. Bureau of Labor Statistics predicts that from 2008 to 2018, paralegal jobs will be one of the occupations showing the fastest growth. Studying to become a paralegal or legal assistant is ideal for someone interested in learning about the law, or for someone looking for a second career. Some students who later decide to go to law school have also found their paralegal education and experience helpful in their studies.

Those interested in the Certificate in Paralegal Studies should contact the Legal Studies Program; those interested in the bachelor’s degree may contact CAPA, or the Legal Studies Program. In both programs LS 301 must be taken first; LS 304, second. They may also be taken concurrently. A grade of C or better in each is required for the student to continue. Writing is an integral part of each paralegal course. Students should complete WRT 110 and six additional semester hours of general education prior to taking LS courses.

Core Requirements
LS 301 American Legal Studies
LS 304 Legal Research and Writing
LS 311 Law Office Computer Applications (2)
LS 355 Advanced Online Research (2)
LS 365 Litigation I
LS 368 Litigation II
LS 380 Torts
LS 390 Contracts
LS 490 Paralegal Internship & Ethics
LS 499 Senior Project

Electives (10–12 units)
LS 321 Family Law
LS 328 Property & Real Estate Transactions
LS 329 Property/Bankruptcy
LS 330 Business Organizations
LS 331 Bankruptcy
LS 338 Intellectual Property
LS 340 Selected Topics
LS 345 Immigration Law and Procedure
LS 350 Wills, Trusts, and Probate
LS 357 E Discovery (2)
LS 358 Trial Technology (2)
LS 370 Criminal Law and Procedures
LS 410 Law in Film and Literature
LS 490 Paralegal Internship (2)

Certificate in Paralegal Studies Prerequisites
A bachelor’s degree or 60 semester hours (including a minimum of 18 in general education) from a regionally accredited college. The general education must include at least three semester hours in college-level English Composition, and 15 units from at least three of the following academic areas: social and behavioral science, English composition and literature, foreign language, mathematics, humanities, natural science, and appreciation or history of the arts. An elective in an area of interest is encouraged.

Requirements
Same as the core requirements for the B.S. Legal Studies, except that LS 499 is not required.

Bachelor of Arts in Social Science
The Social Science Program includes lower and upper-division requirements among the following disciplines: Anthropology, Economics, Geography, History, Political Science, Psychology, and Sociology*. This program enables students to acquire understanding of public and private human relationships, their ideals and values, and to acquire basic critical thinking and other skills that will allow growth toward more informed and active citizenship and teaching.

Lower-Division Requirements
A minimum of 12 semester hours of courses selected from at least three of the following fields.

- Anthropology
- Economics
- Geography
- History
- Political Science
- Psychology
- Sociology

Upper-Division Requirements
42-44 semester hours from the above fields approved by the departments and distributed as follows:

- 16 semester hours in one of the fields
- 12 semester hours in a second field
- 8 semester hours in a third field
- 4 additional semester hours in one of the three fields

Culminating Seminar/Project
Senior Seminar/Project in HIST/PLSC

* Some disciplines involve daytime courses, e.g., Economics.
Bachelor of Science in Psychology

The Psychology major prepares students for graduate study and careers in psychology and related fields. Psychology students have the opportunity to join Psi Chi, the national honors society in psychology.

Courses for Declaration of Major
- PSY 101 Principles of Psychology
- PSY 305 Statistics
- PSY 395 Computer Data Analysis

Core Requirements
- PSY 390 Research Methods
- PSY 400 History of Psychology
- PSY 497 Internship
- PSY 499 Senior Thesis

Area of Emphasis
- PSY 312 Abnormal Psychology
- PSY 405 Brain and Behavior
- PSY 407 Life-Span Development
- PSY 409 Multicultural Psychology

Electives
Two of the following laboratory courses:
- PSY 303 Learning and Behavior Change
- PSY 304 Experimental Psychology
- PSY 306 Cognitive Psychology
- PSY 308 Social Psychology

A minimum of two of the following:
- PSY 215 Personality Theory and Research
- PSY 315 Psychological Testing
- PSY 327 Health Psychology
- PSY 375 Community Psychology
- PSY 408 Adolescent Psychology
- PSY 422 Substance Abuse
- PSY 429 Counseling and Interviewing Skills
- PSY 439 Industrial-Organizational Psychology
- PSY 450 Selected Topics

“Before entering the Psy.D. Program at the University of La Verne, I was challenged to finish my undergraduate degree and did so in the CAPA Program.”

Victoria Keyser
BS Sociology ’03
Psy.D. ’11
Post Doctoral Fellow
La Verne Counseling Center
The Anthropology major prepares students for graduate study and/or careers in such fields as teaching, research, human services, international business, heritage preservation, forensics, and criminalistics.

Required Supportive Course
ANTH 305  Quantitative Analysis

Core Requirements
ANTH 390  Research Methods
ANTH 400  Anthropological Theory
ANTH 497  Internship
ANTH 499A/B  Senior Thesis

Breadth Requirements*
ANTH 320  Cultural Anthropology Series (1 course)
ANTH 340  Linguistic Anthropology Series (1 course)
ANTH 350  Archaeology Series (1 course)
ANTH 360  Physical Anthropology Series (1 course)

Two, 2 Unit ANTH Lab Courses

*Maximum of two transfer courses may be accepted

Electives (100–400 level)
Three courses (12 SH) approved by Anthropology Advisor.

The Behavioral Sciences major provides an opportunity to study human behavior from the perspectives of anthropology, psychology, and sociology. Two concentration areas are available to students majoring in Behavioral Sciences: General and Ethnic Studies.

Core Requirements
ANTH 250  Issues in Anthropology, or
ANTH 330  Cultural Anthropology
PSY 101  Principles of Psychology
SOC 250  Introduction to Sociology
ANTH/SOC 305  Quantitative Analysis
ANTH/SOC 390  Research Methods
ANTH/SOC 497  Internship
ANTH/SOC 499  Senior Thesis

Area of Emphasis
SOC 320  Juvenile Delinquency
SOC 322  Introduction to Criminology
SOC 326  Criminal Justice System
SOC 350  Law and Society
Two of the following:
SOC 329  Correctional Systems
SOC 360  The Death Penalty
SOC 362  Forensic Investigations

Electives
A minimum of four semester hours of upper-division units in any course approved by the advisor.

The Criminology major is designed for students planning careers in law or criminal justice, or working with troubled youth.

Core Requirements
ANTH  One Anthropology (ANTH) Course
SOC 250  Introduction to Sociology
SOC 305  Quantitative Analysis
SOC 390  Research Methods
SOC 497  Internship
SOC 499  Senior Thesis

Area of Emphasis
SOC 270  Social Problems
SOC 320  Sociology of Deviance
SOC 330  Social Class and Inequality
SOC 370  Social Change

Electives
One course approved by the academic advisor.

The Sociology major is designed for students planning careers working with people and groups, their social creations and issues.

Core Requirements
ANTH  One Anthropology (ANTH) Course
SOC 250  Introduction to Sociology
SOC 305  Quantitative Analysis
SOC 390  Research Methods
SOC 400  Sociological Theory
SOC 497  Internship
SOC 499  Senior Thesis or
SOC 499A-B  Senior Thesis

Area of Emphasis
SOC 270  Social Problems
SOC 320  Sociology of Deviance
SOC 330  Social Class and Inequality
SOC 370  Social Change

Electives
One course approved by the academic advisor.
For more than 75 years, the College of Education & Organizational Leadership at the University of La Verne has been developing outstanding education professionals. Here, students and faculty are partners in the learning process, pursuing the shared goal of providing the highest quality teachers for our communities. Academic quality, student service, field experience, and CSET preparation are all unique components of the Liberal Studies Program at La Verne.

### Student Expectations
Students must be computer literate and have Internet access. Word processing, spreadsheet, and basic math skills are required for the successful completion of some courses in the curriculum. Several classes in the Liberal Studies major require observation in schools; therefore fingerprint clearance through the California Commission on Teacher Credentialing (CCTC) is required. Your academic advisor will provide you with the necessary forms for this process.

### Bachelor of Arts in Liberal Studies

#### Elementary Teacher Preparation Program
The University of La Verne’s Liberal Studies major is an undergraduate teacher preparation program for candidates seeking a career teaching K-8 in a multi-subject classroom. Graduates from the Liberal Studies Program with a 3.0 GPA in the major and a 2.75 overall GPA will meet the entrance requirements for La Verne’s Teaching Credentialing Program.

For more than 75 years, the College of Education & Organizational Leadership at the University of La Verne has been developing outstanding education professionals. Here, students and faculty are partners in the learning process, pursuing the shared goal of providing the highest quality teachers for our communities. Academic quality, student service, field experience, and CSET preparation are all unique components of the Liberal Studies Program at La Verne.

### Core Requirements (44 units)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>EDUC 306</td>
<td>Writing for Educators</td>
</tr>
<tr>
<td>EDUC 310</td>
<td>Foundations in Education*</td>
</tr>
<tr>
<td>EDUC 325</td>
<td>Integration of Literature &amp; Writing in the Classroom</td>
</tr>
<tr>
<td>EDUC 330</td>
<td>Visual and Performing Arts for the Elementary Teacher</td>
</tr>
<tr>
<td>EDUC 349</td>
<td>Instructional Approaches to Physical Education*</td>
</tr>
<tr>
<td>EDUC 350</td>
<td>Child Psychology and Development*</td>
</tr>
<tr>
<td>EDUC 385</td>
<td>Teaching K-8 Social Studies</td>
</tr>
<tr>
<td>EDUC 389</td>
<td>Instructional Approaches to Mathematics*</td>
</tr>
<tr>
<td>EDUC 390</td>
<td>Science for Elementary Teachers*</td>
</tr>
<tr>
<td>EDUC 407</td>
<td>Learning Technology for Educators</td>
</tr>
<tr>
<td>EDUC 499D</td>
<td>Senior Seminar for the Liberal Studies Major*</td>
</tr>
</tbody>
</table>

* Classroom observation and related assignments will vary between 10 and 15 hours based on course requirements.

### Concentration (optional)

12 upper division semester hours in one of the following areas: English, Fine Arts, Human Development, Languages and Literature, Mathematics, Modern Languages, Movement and Sports Science, Natural and Social Sciences.

“...I have peace of mind knowing my education is provided by great people who care about me as both a student and a person.”

Maria Jimenez  
BA Liberal Studies ’14  
Paraprofessional  
Claremont School District

Watch Maria’s Video  
laverne.edu/capa
Bachelor of Science in Child Development

The Child Development major is designed for students planning careers in early childhood education in public or private schools and/or social service agencies. The program focuses on studies of the growth and development of children in relation to the family, school, and community.

Child Development is a complete four-year program at La Verne, but also complements community college programs in Early Childhood Education. Community college students are encouraged to apply. The degree requires a minimum of 52 semester hours in the major, of which at least 24 must be at the upper-division level.

**Admission Requirements**
- A GPA of 2.5 or better in college coursework
- Cleared fingerprints through Community Care Licensing
- Interview with Child Development faculty
- Assessment of writing ability
- A signed CEOL Disposition Agreement Form

**Prerequisites**
- WRT 110 College Writing A
- WRT 111 College Writing B
- EDUC 251 Curriculum Development for Early Childhood Education
- EDUC 253 Child, Family, and Community

**Core Requirements**
- EDUC 350* Child Psychology & Development
- EDUC 352** Writing for Child Development
- EDUC 354A Child Observation Practicum
- EDUC 354B** Assessment in Early Childhood
- EDUC 445 Adult Supervision and Communication Skills
- EDUC 448*** Math for Young Children
- EDUC 449*** Early Childhood Literacy
- EDUC 451 Infant/Toddler Development, Group Care and Curriculum
- EDUC 452*** Parenting Theory in Cultural Contexts
- EDUC 453A Supervision and Administration of Programs for Young Children
- EDUC 453B Advanced Supervision and Administration of Programs for Young Children
- EDUC 454P*** Early Childhood Student Teaching
- EDUC 499*** Senior Project
- SPED 455** Introduction to Early Childhood Special Education: Policies and Practices

**Recommended Courses**
- EDUC 252 Childhood Learning Environments: Culture, Education and Media
- EDUC 351 Experiencing an International Culture: Discovering the History, Educational Philosophies and Ethics
- EDUC 444 Adolescent Development and Education
- EDUC 470 Theories and Methods of Education for Linguistically Diverse Students

* EDUC 350 or an approved equivalent must be taken no more than 5 years prior to the completion of your degree requirements.
** This course must be completed at La Verne.

"The advisors have always been there to guide me in the right direction, responding to calls and emails immediately."

Cynthia Noriega
BS Child Development '12
Head Start/Preschool Teacher
Plaza de la Raza
English Studies help students sharpen their communication skill, enhance their enjoyment, and heighten their awareness of themselves and their changing multi-cultural world. Designed for a variety of students, including those who are seeking personal enrichment, English Studies are appropriate as preparation for careers in education, law, business, or human relations, and for graduate study in literature. The approach is through a close study of language and literature, as a discourse upon and communication of human concerns and values, with an emphasis on the distinctive, imaginative, and aesthetic qualities of literary texts.

To complete the English major a student must demonstrate the ability to read and critically analyze the major genres, to write clearly and coherently, to understand and use basic linguistic concepts, to employ intelligently the vocabulary of literary study, and to be able to relate major events in literary history to the world at large.

The English major requires 58 units; the Single Subject Waiver (for high school teaching) requires additional units. See the Department Chairperson for details.

**Core Requirements**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 270</td>
<td>The Foundations of Linguistics</td>
</tr>
<tr>
<td>ENG 275</td>
<td>Advanced Writing for the English Major</td>
</tr>
<tr>
<td>ENG 350A</td>
<td>English Literature I: beginning to 1790</td>
</tr>
<tr>
<td>ENG 350B</td>
<td>English Literature II: 1790–1914</td>
</tr>
<tr>
<td>ENG 353</td>
<td>American Literature I: Developing a Voice</td>
</tr>
<tr>
<td>ENG 354</td>
<td>American Literature II: Emerging Voices</td>
</tr>
<tr>
<td>ENG 383</td>
<td>Myth in Literature</td>
</tr>
<tr>
<td>ENG 434A</td>
<td>The American Novel 1700–1900, or</td>
</tr>
<tr>
<td>ENG 434B</td>
<td>The American Novel 1900–2000, or</td>
</tr>
<tr>
<td>ENG 460</td>
<td>Shakespeare</td>
</tr>
<tr>
<td>ENG 499</td>
<td>Senior Examination</td>
</tr>
</tbody>
</table>

**Additional Core for Single Subject Certification**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENG 320</td>
<td>Language Arts for the High School Teacher</td>
</tr>
</tbody>
</table>

**Electives**

A minimum of 20 semester hours of upper-division ENG courses. Courses from other departments, such as WRT or JOUR, may serve as electives upon approval of the Department of English.
Bachelor of Arts in Liberal Arts

The Liberal Arts major gives students the opportunity to design an individualized, interdisciplinary major around a focus, theme, or issue area of the student’s choosing. It is ideal for students planning to pursue graduate work in disciplines that require a broad-based bachelor’s degree.

**Core Requirements**
- LA 200 Foundation of Interdisciplinary Studies
- LA 390 Research Seminar
- LA 499 Senior Seminar/Project

**Electives**
A minimum of 22 semester hours selected from a list of approved upper division courses available from the program coordinator. At least one course in each of the following four areas, and no more than two courses in any one area:
- Fine Arts
- Humanities
- Natural Sciences
- Social Sciences

**Concentration**
The concentration consists of a minimum of 20 semester hours, focusing on the student’s theme or issue area, chosen by the student in consultation with an academic advisor. A concentration is defined as a social/political/cultural issue or theme that can be studied from an interdisciplinary perspective. Students must have at least three areas represented in their concentration, and must include at least 12 units of upper division coursework.

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Bachelor of Arts in Music

The mission of the Music Department is to provide students the opportunity to experience a broad spectrum of music, from the Western fine art tradition, the many genres of American music, and the music of other cultures. Through the courses and performances offered by the department, students will develop an understanding of artistic expression as an essential part of life, and learn skills essential to musicians today. Students may choose a major or minor with a concentration in performance, history, or theory/composition.

The department has a unique relationship with the total educational experience in that students majoring in other areas are invited and encouraged to participate in all classes, ensembles, and applied lessons. Students are given the opportunity to initiate and/or continue development of their musical interest and talents.

*Note: Curriculum does involve day coursework.*

**Core Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUS 230</td>
<td>Theory I</td>
</tr>
<tr>
<td>MUS 232</td>
<td>Theory II</td>
</tr>
<tr>
<td>MUS 330</td>
<td>Theory III</td>
</tr>
<tr>
<td>MUS 332</td>
<td>Theory IV</td>
</tr>
<tr>
<td>MUS 351</td>
<td>Medieval, Renaissance, Baroque Music</td>
</tr>
<tr>
<td>MUS 352</td>
<td>Classic, Romantic Music</td>
</tr>
<tr>
<td>MUS 353</td>
<td>Music Since 1900</td>
</tr>
<tr>
<td></td>
<td>Theory, History, or Conduction (300–400 level) (8 SH)</td>
</tr>
<tr>
<td></td>
<td>Applied Music (8 SH)</td>
</tr>
<tr>
<td></td>
<td>Ensemble (6 SH)</td>
</tr>
<tr>
<td></td>
<td>Piano proficiency</td>
</tr>
<tr>
<td></td>
<td>Concert attendance</td>
</tr>
</tbody>
</table>

MUS 499 Senior Project/Recital
2014 – 2015 Tuition and Fees
Bachelor’s Degree Tuition: $595 per unit
Application Fee: $50
Academic Services Fee: $30 per course
Graduation Fee: $140
Deferred Payment*: $75
Late Financial Arrangement Fee: $100–$300
CEOL Assessment Fee: $9 per course

*Deferred Payment Plan
Students can choose the deferred payment plan where a percentage of the balance, including fees, are due at the time of registration, with the remaining balance paid in three to five monthly installments during the semester. Students whose employers have company reimbursed tuition benefits are eligible to enroll in a deferred payment plan where 25% of the balance, including fees, are due at the time of registration, with the remaining balance due 45 days after the end of the term. Please contact the Office of Student Accounts at 909-448-4060 with questions. There is a $75 fee for either of these two plans. Refer to the University’s online catalog for a complete listing of tuition, fees, and other financial matters: laverne.edu/catalog.

Financial Aid Programs
Students are encouraged to apply for Financial Aid before they are accepted to the University. However, admission to the University is required before the financial aid application can be processed. There is funding available from the Federal Government for working adults who want to continue their education. There are a variety of financial aid programs available, depending on an individual’s financial situation, income level, and academic standing.

Students who wish to receive financial aid for their education should begin the application process at the time they apply for admission to the University of La Verne. We encourage you to apply on-line at laverne.edu/financial-aid. This will give you access to the Free Application for Federal Student Aid (FAFSA). Please review the Steps to a Successful Financial Aid Process on page 23.

Course Schedules
Evening courses meet once a week over a 10-week period (accelerated semester) or 16-week period (standard semester). Weekend College courses are held Friday evenings and Saturdays for five alternate weekends, and are divided into cycles. Two different cycles are offered per semester. Additionally, the University offers Sunday courses (meeting seven consecutive Sundays) as well as online education.

Admission Requirements
Applicants 25 years of age or older, with or without previous college experience, are eligible for admission to the CAPA Program. Applicants will be considered for admission based on several factors: number of college-level semester hours completed, cumulative college GPA, work experience, and the degree program being pursued.

Changes in Policy, Tuition and Fees
The information provided in this brochure reflects an accurate picture of the University of La Verne at the time of publication. The University reserves the right to make necessary changes in policies, requirements, tuition, fees and calendars contained in this brochure at any time without prior written notice.
The University of La Verne acknowledges that there are many ways in which a student can earn undergraduate degree credit. The following describes the many different transfer credit options that are acceptable at La Verne toward fulfilling undergraduate degree requirements. There is a limit of 88 transfer credits that will be evaluated by the University of La Verne.

**Graduation Requirements**
To earn a bachelor’s degree from La Verne, a student must complete:

1) A declared major—academic majors are described in this brochure.
2) The University’s general education requirements.
   General education reflects a university’s identity. Consequently, La Verne’s general education requirements aim at fulfilling two primary objectives:
   a) To communicate the central values of the University as expressed in its Mission Statement, and
   b) To expose students to the traditional liberal arts fields of study. General education and elective units can be acquired through a combination of community college courses, CLEP and DANTES tests, etc.
3) General Electives
4) Meet the following unit requirements:
   a) A minimum of 128 semester hours.
   b) A minimum of 44 semester hours at La Verne for the residency requirement.
   c) A minimum of 44 semester hours at the upper division level, including a minimum of 24 in the major, and 5 in general education. At least 16 semester hours at the upper division level in the major, and 5 in general education must be taken at La Verne.

*Please note: All bachelor’s degree courses listed in this brochure are 4 units unless otherwise noted.*

A La Verne academic advisor will assist you in identifying a specific major, general education, and elective units required for your degree.

*Please note: It is not mandatory to complete general education or elective units prior to enrolling in courses at the University of La Verne. However, College Writing A must be completed within the first 12 semester hours at La Verne.*

The following majors require a second semester of a college level foreign language as one of the three Humanities General Education requirements: Legal Studies, Social Science, Behavioral Sciences, Anthropology, Criminology, Sociology, Child Development, and Liberal Arts.

**CAPA Calendar 2014–2015**

**Fall 2014** August 25–December 14

**Cycle I**  **Cycle II**  **Accelerated Sunday**
August 29–30; October 24–25, October 26; September 5–6, 19–20; November 7–8, 21–22, November 2, 9, 16, 23; October 3–4, 17–18; December 5–6, 12–13, December 7, 14
**Online** August 25–November 2
**Accelerated Evening** September 29–December 14
**Online** August 26–November 3

**Spring 2015** February 2–May 31

**Cycle I**  **Cycle II**  **Accelerated Sunday**
February 6–7, 13–14, 27–28; March 27–28, March 29, March 13–14, 20–21; April 10–11, 24–25, April 12, 19, 26; May 8–9, 15–16, May 3, 10, 17
**Accelerated Evening** March 23–May 31
**Online** March 23–May 31

**Summer 2015** June 8–August 16

**Cycle I**  **Cycle II**  **Accelerated Sunday**
June 12–13, 26–27, June 14, 21, 28, June 8–August 16; July 10–11, 24–25, July 12,19, 26; August 7–8, August 2
**Online** June 8–August 16
**Start the Enrollment Process**

**Step 1 - Questions?**
To learn more about the Campus Accelerated Program for Adults (CAPA), call to schedule a personal appointment with an admission representative – 877-GO-TO-ULV or email degreeinfo@laverne.edu.

**Step 2 - Application Process**
An application for admission may be submitted at any time preceding the term for which admission is sought. However, applicants are encouraged to apply early to ensure a place in the entering class. Please fill in all the information on the application and submit it along with the $50 application fee (payable to the University of La Verne). Be sure to sign and date the application or, you can apply online at [laverne.edu/apply](http://laverne.edu/apply).

You will receive additional application materials upon receipt of your initial application. Upon receipt of all of your admission materials, your file will be reviewed for admission. Applicants whose cumulative GPA is less than what is published in the current program brochure must consult with an Academic Advisor to determine admission status before enrolling in any courses.

**Academic Advising:** An Academic Advisor will be assigned to you when we receive your application. Your advisor can provide the answers to any academic questions (such as an appropriate first class to begin your studies), and the university support services that are available to you.

**Step 3 - Financial Aid**
If you are planning to apply for financial aid, this should be done at the same time you have submitted your application for admission. Please review the Steps to a Successful Financial Aid Process on page 23.

**Step 4 - New Student Orientation**
For assistance in selecting your first course or ordering your textbooks, please contact your Academic Advisor or attend a New Student Orientation at CAPA.

**Step 5 - Registration**
Approximately a month prior to the beginning of the start of a new term, the schedule of classes will be posted online. Online registration starts a few weeks prior to the start of the term. You will receive registration instructions along with your admission materials.

**Step 6 - Order Your Textbooks**
A few weeks before the start of the semester, you can purchase your textbooks by going to the La Verne Bookstore, located on the corner of D and 2nd Streets in downtown La Verne.

**Step 7 - See You in Class!**
Start the Financial Aid Process by Applying Online

To begin the financial aid process, visit La Verne’s Financial Aid web page: laverne.edu/financial-aid. This will give you online access to the Free Application for Federal Student Aid (FAFSA) at fafsa.ed.gov. We recommend that you allow yourself at least one hour to complete the application. You will need your previous year's tax forms to answer some of the questions.

School Code (001216)

You must provide the University of La Verne’s SCHOOL CODE (001216) in order for the results of your FAFSA to be forwarded to La Verne's Office of Financial Aid.

Student Aid Report (SAR)

Not more than one week after you have submitted your FAFSA online, a notice will be sent to your email address from the Federal Processor that your Student Aid Report (SAR) is available to be viewed at fafsa.ed.gov. Please print and review your SAR to be sure it is accurate. Make sure the University of La Verne is listed to receive this report. If any corrections are necessary, make them at that time.

The Review Process

- Before your application can be processed for financial aid at La Verne you must be officially admitted to a degree program at the University of La Verne
- At least 30% of all financial aid applicants are randomly selected by the federal government for verification, or further review. Should you be selected for verification, it will be necessary for you to provide additional documentation, such as a tax transcript from the IRS, all w-2 forms and a verification worksheet, to the Office of Financial Aid. This process must be completed before financial aid can be awarded. Please allow up to 14 days from the date all of the verification forms are received in the Office of Financial Aid for them to complete their analysis.

Note: Once you have received your student ID, and PIN, you will be able to log into the Secure Area of MyLaVerne that can be accessed through La Verne’s home page at www.laverne.edu. However, your personal information is not populated in the Financial Aid Menu until you have been officially admitted to the University.

Financial Aid Award Letter

Once the admission and financial aid application review processes have been completed, you will receive a financial aid award letter (via mail or an e-mail notification to your La Verne e-mail account). Please read all instructions carefully. You will need to follow all of the steps outlined in the financial aid award packet in order to have funds sent to your account here at La Verne. If this is the first time you have been awarded a student loan at the University of La Verne, as part of your award, you must follow the instructions to complete a Direct Loan Master Promissory Note and the entrance counseling requirement. Student loan funds cannot be disbursed unless these processes are completed.

Registration and Financial Aid

In addition, financial aid loan money cannot be disbursed until after the add/drop period for the semester/term has ended. Be sure you have officially registered for the appropriate number of units for the appropriate semester/term as indicated in your financial aid packet. Remember, only those units required to complete your degree will be counted.

Questions

If you have any questions regarding the financial aid process please call 800-649-0160 to speak to a financial aid advisor, or visit: laverne.edu/financial-aid.
We Have a Campus Near You

La Verne is a national, comprehensive university offering excellence in higher education since 1891. For more information call 877-GO-TO-ULV or visit us at laverne.edu

Main Campus
1950 Third Street
La Verne, CA 91750
909-593-3511

Central Coast
4119 Broad Street, Suite 200
San Luis Obispo, CA 93401
805-788-6200

High Desert
15447 Anacapa Road, Suite 100
Victorville, CA 92392
760-955-6440

Inland Empire
3237 Guasti Road, Suite 300
Ontario, CA 91761
909-937-6985

Kern County
1201 24th Street, Suite D-200
Bakersfield, CA 93301
661-361-6800

Orange County
2855 Michelle Drive, Suite 250
Irvine, CA 92606
714-505-6938

San Fernando Valley
4001 W. Alameda Avenue, Suite 300
Burbank, CA 91505
818-295-6500

Ventura County
500 Esplanade Drive, Suite 1000
Oxnard, CA 93036
805-981-6020

La Verne Online - Virtual Campus
laverne.edu/laverne-online
800-695-4858, x4961

Point Mugu Naval Base
162 N. Mugu Rd.
Point Mugu NAWC, CA 93042
805-986-6900

Vandenberg Air Force Base
P.O. Box 5578
Vandenberg AFB, CA 93437
805-734-6220

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