

CAPA

Professional Development Center

Summer Semester 2017 ~ Schedule of Classes

PRIORITY REGISTRATION APRIL 11-21, 2017

OPEN REGISTRATION WILL RUN FROM
APRIL 24 UNTIL CLASSES BEGIN.



Campus Accelerated Programs for Adults

Executive Director:

Patti Noreen

Assistant Director:

Peter Centeno

Academic Advisors:

Rhona Davis

Susan Wilson

Rebecca Wolfe

Central Staff:

Gabriel Eredia

David Lara

Jessica Reyes

This schedule is subject to change by the Registrar.

ALL STUDENTS ARE RESPONSIBLE FOR COMPLYING WITH UNIVERSITY POLICIES AND PROCEDURES AS LISTED IN THE CURRENT ULV CATALOG.

Tuition and Payment Options

Tuition for Summer 2017 will be \$645 per semester unit. There is a \$30 academic service fee per course each semester.

Legal Studies students must pay a one-time \$25 Student Assoc. Fee / EDUC students must pay a CEOL Assessment Fee (\$7 per course)

4 units \$2610

8 units \$5220

12 units \$7830

In order to complete your summer registration, you will need to make your financial arrangements. Financial arrangements include **payment in full** or **enrolling** in the university payment plan. All direct bill students (payment in full by employer – up front) must make their financial arrangements directly in Student Accounts. If financial arrangements are not made by last day to enroll, you may be subject to a late payment fee as well as monthly late fees or finance charges for any outstanding balance. The cost to enroll is a nonrefundable fee of \$50.00 per semester. If you have any further questions, please contact the Office of Student Accounts by email at stuacct@laverne.edu or call (909) 448-4060.

1. **Payment in Full:** Tuition may be paid in full at the time of registration.

2. **Deferred Payments:** If you wish to defer payments, refer to the table across and make your financial arrangements.

3. **Financial Aid:** If you have applied for Financial Aid and do not know whether you have been given a loan or a grant, it will be necessary for you to contact the Financial Aid Office at (800) 649-0160.

SUMMER 2017 PAYMENT PLAN (for all students)			
Last day to enroll online	Down payment	Number of payments	Months of payments
5/29/17	30%	2	7/5/17 and 8/5/17
COMPANY REIMBURSEMENT STUDENTS ONLY			
5/29/17	25%	1	9/27/17
<i>*All down payments and a \$50 deferment fee are processed immediately.</i>			

Important Dates

June 13 Accelerated Sunday—Last day to register or make program changes without late fee.

June 13 Accelerated Evening—Last day to register or make program changes without late fee.

June 13 ONLINE—Last day to register or make program changes without late fee.

June 13 Cycle—Last day to register or make program changes without late fee.

July 8 Last day to withdraw from Accelerated Sunday. A \$50 change-of-program fee will be assessed.

July 12 Last day to withdraw from Cycle. A \$50 change-of-program fee will be assessed.

July 16 Last day to withdraw from Accelerated Evening. A \$50 change-of-program fee will be assessed.

July 16 Last day to withdraw from ONLINE. A \$50 change-of-program fee will be assessed.

Drop Policy: If, after registering for a course, the student decides not to continue with the course, the student must officially drop the course. If the class is cancelled, the student must officially drop the class. Drop forms are available in the CAPA Office.

REFUND POLICY – SUMMER 2017

Accelerated Evening: (Last date to withdraw or make grade option change – July 16)

June 5 - 13	100%
June 14 - 20	75%
June 21 - 27	50%
June 28 - July 16	0%

Online: (Last date to withdraw or make grade option change – July 16)

June 5 - 13	100%
June 14 - 20	75%
June 21 - 27	50%
June 28 - July 16	0%

Cycle: (Last date to withdraw or make grade option change – July 12)

June 5 - 13	100%
June 14 - 20	75%
June 21 - 27	50%
June 28 - July 12	0%

Accelerated Sunday: (Last date to withdraw or make grade option change – July 8)

June 5 - 13	100%
June 14 - 20	75%
June 21 - 27	50%
June 28 - July 8	0%

DELINQUENT PAYMENT OF TUITION

ULV reserves the right to refuse a diploma or a transcript to any student or former student who is delinquent in the payment of any promissory note given in payment of any tuition, costs, or fees. Financial holds are placed on transcripts of students with delinquent accounts, and no transcripts or diplomas will be issued for such students until the holds have been removed. Students who have not met their financial obligations at the completion of a semester/term will be withdrawn automatically from all courses in that semester/term and will have financial holds placed on their transcripts. Such students will be reinstated, receive their grades, and see the financial holds removed only when their bills have been paid.

Unpaid balances at the end of each semester shall become interest-bearing at the rate of 10% per annum. Interest shall be charged beginning 30 days from the end of the term that is delinquent. Interest on the outstanding balance shall be computed monthly and shall be added monthly to the amount due.

If it becomes necessary for the University to seek collection help and/or initiate legal proceedings to collect unpaid accounts, an additional 33.33% will be added to the existing balance. The student will also be responsible for all legal fees incurred.

CYCLE 1 (June 9 – August 5)

Class Dates: June 9-10, June 23-24; July 7-8, July 21-22; August 4-5

Class Times: Fridays, 6:30 - 10:00 p.m.; Saturdays, 8:00 a.m. - 4:00 p.m.

CRN	Dept.	No.	Course Title	Units	Instructor
1199	BUS	346	Written Business Communication (CSWB) (UVLL) (LVWB) HYBRID Prereq: WRT 110 Revised Dates: (8:30am-4:30pm): June 10, June 24; July 8, July 22; August 5	4	Dell'Osso
1200	CS	305	Learning Through Community Service (UVCS) (LVCS) HYBRID Theme: Hunger and Homelessness - 20 hrs. field work Revised Dates: Five Fridays (6pm-9pm): June 9, June 23; July 7, July 14; July 21	1	Houston
1201	MGMT	300	Principles of Management HYBRID Prereq: WRT 111 or BUS 346 Revised Dates: (8:30am-4:30pm): June 10, June 24; July 8, July 22; August 5	4	Ritter
1202	PSY	405	Brain and Behavior (INTD) HYBRID Prereq: PSY 101 or BIOL 101 Revised Dates: (8:00am-4:00pm): June 10, June 24; July 8, July 22; August 5	4	Henkelmann

SPECIAL BIRD WATCHING LAB – meets two Sundays only

1206	NASC	334F	Field Studies in Ornithology (ALAB) Class Dates (8am-4:30pm): June 11 & June 25	1	Fox
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- Must bring field guide & binoculars to both class sessions
- Must provide own transportation.
- Syllabus will be posted on blackboard one week prior to start date
- Requires traveling & walking (3-4 miles per day).

*HYBRID – Blend of online and face-to-face instruction – must have computer access. Mandatory attendance required at each class session.

Blackboard is required for Cycle I courses. You may access your account at <http://bb.laverne.edu/>. Professors will “open” their classes one week prior to start date. All students must log in and review both the “syllabus” and “announcement” sections as they contain instructions on how to prepare for the first class session.

ACCELERATED SUNDAY (JUNE 11 – JULY 30)

CRN	Dept.	No.	Course Title	Units	Instructor
1203	BUS	493	Personal Money Management (Meets 4X only) Revised Dates (8am-4pm): June 11, June 25; July 9, July 23	2	Bettner
1204	EDUC	350	Child Psychology and Development (15 hrs. fieldwork) (UVCD) ONLINE Prereq: WRT 111 or BUS 346 This course is conducted fully online –computer access required.	4	Roepke
1205	PSY	307	Child Psychology and Development (15 hrs. fieldwork) (UVCD) ONLINE Prereq: WRT 111 or BUS 346 This course is conducted fully online – computer access required.	4	Roepke

**HYBRID – Blend of online and face-to-face instruction – must have computer access. Mandatory attendance required at each class session.*

LA VERNE GE (FALL 2015 & LATER)

Critical Skills

Written Communication A (LVWA)
Written Communication B (LVWB)
Oral Communication (LVOC)
Quantitative Reasoning (LVQR)
Lifelong Wellness (LVLW)

Areas of Knowledge

Creative Expression (LVCE)
Natural World – Life Science (LVLS) Physical Science (LVPS)
Social Sciences (LVSS)
Humanities (LVHU)

General Education Elective - (LVEL) – any course from Critical Skills or Areas of Knowledge or INTD

La Verne Experience

University Values - LVE 300 (LVUV)
University Reflection – LVE 400 (LVUR)
Community Engagement – CS 305 or approved course (LVCS)

GENERAL EDUCATION - TRACK I

BREADTH REQUIREMENTS

Creative and Artistic Expression (ACAE)
Critical Skills – Written Communication A (CSWA)
Critical Skills – Written Communication B (CSWB)
Critical Skills – Oral Communication (CSOC)
Critical Skills – Quantitative Reasoning (CSQR)
Humanities – History of Fine Arts (AHFA)
Humanities – Foreign Language (AHFL)
Humanities – History (AHHT)
Humanities – Literature (AHLT)
Humanities – Mass Media (AHMM)
Humanities – Philosophy or Religion (AHPR)
Humanities – Inter-Area (AHIA)
Fitness for Life – (AFFL)

Social and Behavioral Science – Behavioral Science (ASBH)
Social and Behavioral Science – Political Science (ASPS)
Social and Behavioral Science – Economics (ASEC)
Social and Behavioral Science – Inter-Area (ASIA)
The Natural World – Life Science (ANSL)
The Natural World – Physical Science (ANSP)
The Natural World – lab (ALAB)

UNIVERSITY VALUES

Values Orientation (UVVO)
Community and Diversity (UVCD)
Lifelong Learning (UVLL)
Community Service (UVCS)

INTERDISCIPLINARY REQUIREMENT (INTD)

ACCELERATED EVENING (JUNE 5 – AUGUST 13)

*Students who do not attend the first class meeting may be instructed to drop the class.
All changes in student schedules must be processed through CAPA.*

CRN	Dept.	No.	Course Title	Units	Days	Time	Instructor
1097	ACCT	203	Financial and Managerial Accounting	4	T	5-10pm	Staff
1207	ANTH	314	Sexuality and Gender Issues (UVCD/UVVO) (INTD) (LVSS) HYBRID	4	T	6-9pm	Rodriguez
1208	ANTH	315	Race and Ethnicity (ASBH) (UVCD/UVVO) (LVSS) HYBRID	4	R	6-9pm	Rodriguez
1209	BIOL	101	The Human Environment (GELS) (LVLS) (ALAB) HYBRID	4	R	6-9pm	Good
1099	BUS	270	Business Statistics (CSQR) (UVLL) (LVQR) Prereq: BUS 274	4	W	5-10pm	Greeman
1100	BUS	274	Applied Quantitative Analysis	4	M	5-10pm	Dierking
1101	BUS	330	Business Finance (INTD) HYBRID Prereq: ACCT 203, BUS 270, ECON 228	4	W	6-9pm	Hasse
1102	BUS	343	Foundations of Business Ethics (AHPR) (UVLL/UVVO) HYBRID Prereq: WRT 111 or BUS 346		R	6-9pm	Eagleson, L.
1098	BUS	347	The Legal Environment of Business	4	T	5-10pm	San Juan
1103	BUS	360	Principles of Marketing Prereq: ECON 228 & WRT 111 or BUS 346	4	R	5-10pm	Assael
1104	BUS	410	Management Information Systems (UVLL) (INTD) HYBRID Prereq: WRT 111 or BUS 346	4	W	6-9pm	Garcia
1144	BUS	496	Business Seminar (Sr. Standing) (For Bus. Admin/Acctg majors only) Prereq: All core requirements in major	4	R	5-10pm	Ramirez
1143	CMPS	410	Management Information Systems (UVLL) (INTD) HYBRID Prereq: WRT 111 or BUS 346	4	W	6-9pm	Garcia
1163	ECON	228	Economic Theories and Issues	4	M	5-10pm	Bettner
1210	EDUC	306	Writing For Educators Prereq: WRT 110	4	ONLINE		Burgan
1174	EDUC	407	This course is conducted fully online –computer access required. Learning Technology for Educators (UVLL) Prereq: WRT 111	4	ONLINE		Perry
1176	EDUC	407	This course is conducted fully online –computer access required. Learning Technology for Educators (UVLL) Prereq: WRT 111	4	ONLINE		Perry
1172	EDUC	454P	This course is conducted fully online –computer access required. Early Childhood Teaching (UVCS) (LVCS) Prereq: EDUC 350, EDUC 354B & EDUC 452	4	R	6-8:30pm	Staff
1309	ENG	250	Introduction to Literature (AHLT) (LVHU)	4	W	5-10pm	Smith
1211	KINE	001	Fitness for Life (AFFL) (LVLW)	2	T	6-8:30pm	Maunakea
1164	MGMT	354	Oral Communication in Organization (CSOC) (UVLL) (LVOC) Prereq: WRT 111 or BUS 346	4	M	6-9pm	Davis
1165	MGMT	355	Leadership (UVLL) HYBRID Prereq: WRT 110	4	M	5-10pm	Duarte
1166	MGMT	358	Culture and Gender Issues in Management (UVCD) HYBRID Prereq: WRT 111 or BUS 346	4	W	6-9pm	DeLong
1167	MGMT	359	Management of Change and Conflict (UVLL/UVVO)	4	W	5-10pm	Walling
1168	MGMT	388	Statistics (CSQR) (UVLL) (LVQR) Prereq: BUS 274 or MATH 102	4	R	5-10pm	Lee
1169	MGMT	455	Managing Human Resources Prereq: MGMT 300	4	T	5-10pm	Benson
1170	MGMT	458	Stress Management	4	T	5-10pm	Henkelmann
1224	PSY	409	Multicultural Psychology (UVCD/UVVO) Prereq: WRT 111 or BUS 346 & PSY 101	4	R	5-10pm	Coaxum
1171	PSY	458	Stress Management	4	T	5-10pm	Henkelmann
1212	SOC	314	Sexuality and Gender Issues (UVCD/UVVO) (INTD) HYBRID	4	T	6-9pm	Rodriguez
1213	SOC	315	Race and Ethnicity (ASBH) (UVCD/UVVO) (LVSS) HYBRID	4	R	6-9pm	Rodriguez
1214	WRT	110	College Writing A (CSWA) (LVWA) HYBRID	4	W	6-9pm	Mecenas

**HYBRID – Blend of online and face-to-face instruction – must have computer access. Mandatory attendance required at each class session.*

ONLINE (June 5 – August 13)

*Courses identified with an asterisk have a “prerequisite” – please refer to online course catalog

CRN	Dept.	No.	Course Title	Units	Instructor
1027	ACCT	203	Financial and Managerial Accounting	4	Kyte
1012	BIOL	101	Life Science: The Human Environment (GELS) (ALAB) (LVLS)	4	Good
1028	BUS	274	Applied Quantitative Analysis	4	Gurtovoy
1029	BUS	330	Business Finance*	4	Gurtovoy
1030	BUS	343	Foundations of Business Ethics* (AHPR) (UVLL/UVVO)	4	Genovese
1031	BUS	343	Foundations of Business Ethics* (AHPR) (UVLL/UVVO)	4	San Juan
1032	BUS	346	Written Business Communication* (CSWB) (UVLL) (LVWB)	4	Jagannathan
1033	BUS	360	Principles of Marketing*	4	Badovick
1034	BUS	410	Management Information Systems* (UVLL) (INTD)	4	Beheshtian
1013	CS	305	Learning Through Community Service (UVCS) (LVCS) (20 hrs. fieldwork)	1	Houston
1014	HIST	110	U.S. History and Cultures (AHHT) (UVCD/UVLL) (LVHU)	4	Sayles
1015	HIST	351	History of Latin America (AHHT) (UVCD/UVLL) (LVHU)	4	Anderson
1016	HUM	305	Values and Critical Thinking* (AHPR) (UVLL/UVVO) (LVHU)	4	Campana
1017	HUM	313	Exploring World Civ through Art & Theatre (ACAE) or (AHIA) (UVCD/UVLL) (LVCE) <i>(This course requires independent field trips to 6 museums & 4 plays -no text book required)</i>	4	Clark
1018	INTD	317	Song and Spirit: Music and Religion* (INTD) (LVHU)	4	Hanawalt/Harrison
1035	MGMT	300	Principles of Management*	4	Lee
1036	MGMT	354	Oral Communication in Organizations* (CSOC) (UVLL) (LVOC)	4	Jagannathan
1037	MGMT	355	Leadership in Organizations* (UVLL)	4	Park
1038	MGMT	358	Culture & Gender Issues in Management* (UVCD)	4	Yousof
1039	MGMT	359	Management of Change and Conflict (UVLL/UVVO)	4	DeLong
1040	MGMT	360	Financial Management & Budgeting	4	Yousof
1041	MGMT	388	Statistics* (CSQR) (UVLL) (LVQR)	4	MacDonald
1042	MGMT	455	Managing Human Resources*	4	Dale
1043	MGMT	459	Organizational Behavior: Theory and Application* (UVCD/UVLL)	4	Furutan
1044	MGMT	496	Seminar in Management* (Sr. Standing) (For Org Mgmt majors only)	4	Yousof
1019	MUS	358	American Music (AHFA) (LVHU)	4	Hanawalt
1020	NASC	102/102L	Physical Science* (ANSP) (ALAB) (LVPS)	4	Morgan
1021	PHIL	110	Introduction to Philosophy (AHPR) (UVLL/UVVO) (LVHU)	4	Campana
1022	PLSC	301	American Govt. & Politics (ASPS) (UVCD/UVVO) (LVSS)	4	Gelm
1023	PSY	101	Principles of Psychology (ASBH) (LVSS)	4	Gonchar
1024	PSY	407	Life-Span Development (ASBH) (UVLL/UVVO) (LVSS)	4	Newman-Gonchar
1026	SOC	334	Women's Experience in America	4	Hanawalt
1025	WRT	110	College Writing A (CSWA) (LVWA)	4	Ogden
1215	WRT	201	Creative Writing (ACAE) (UVLL) (LVCE)	4	Ogden

- ❖ Blackboard is required for all online courses. To request an account go to <http://bb.laverne.edu/>.
- ❖ Course syllabi may be viewed at <http://sites.laverne.edu/laverne-online/syllabi/>
- ❖ If your professor indicates that your exam must be proctored, please contact Ms. Corinne Bicksler for proctoring instructions – (909-448-4086) or cbicksler@laverne.edu.
- ❖ Students must log in and complete assigned homework the first week of course or they will be administratively dropped.

STUDENTS MAY ENROLL IN NO MORE THAN 8 ONLINE UNITS PER SEMESTER.



University of La Verne
CAPA Professional Development Center
1950 Third Street
La Verne, CA 91750

CONTACT INFORMATION

Main La Verne Phone Number: (909) 593-3511

MyLaVerne/Online Registration Help
Ext. 4838, 4436, 4010

CAPA Professional Development Center
Ext. 4151, 4152 / capa@laverne.edu

Office of Financial Aid
Ext. 4042 / finaid@laverne.edu

Office of the Registrar
Ext. 4001, 4002 / reg@laverne.edu

Office of Student Accounts
Ext. 4060 / stuacct@laverne.edu

Logging into Blackboard

- Click on the Blackboard link under "Current Students" on the La Verne web page
- Click on User Login
- Enter your username and password and click on Login