Present: Kristin Howland, Carlos Lequerica, Cathy Cook, Corinne Medina, Sandi Hildebrand

Holiday Events Recap: The committee reviewed the success of the holiday candygram sales and the holiday luncheon. In all 874 candygrams were sold (566 in person and 308 online.) Net profit from the sales was $579.00. The holiday luncheon was a great success. The committee thanks the La Verne Bookstore, Bon Appetit and Phil Hawkey for their generous support of raffle prizes, in-kind donations and financial contributions. A suggestion was made for some type of special identification for Classified Committee members to wear at events. Kristin will check into some options.

Valentine’s Day Candygrams: Due to timing and work responsibility issues, the committee decided to sell spring “Bunny Grams” instead of Valentine’s Day candy. Sales will be conducted both in person and online.

Employee Recognition: The Committee discussed the past “Employee of the Quarter” recognition process. In order to give each recipient the opportunity to be recognized in front of his/her peers, the committee will present the award twice per year – once at the AP/Classified Picnic and once at the Holiday Luncheon. A sub-committee consisting of Cathy, Corinne and Kristin will work on the new nomination and recognition process, including online nominations forms and report back to the committee in March.

Budget Advisory Group: Kristin Howland and Amanda Hanson have been appointed by President Lieberman to serve on the Budget Advisory Group this spring and will report the happenings back to the committee.

Spring Bowling Night: Kristin is coordinating with Brunswick Zone – Upland for a Spring Bowling Night, hopefully in March.

Parking: Corinne Medina reported that the Parking Task Force has been meeting and is in the process of formulating recommendations for mitigating the campus’ parking issues for the fall. More concrete information to follow at a later date.