Graduation Fee Payment Instructions

Congratulations on taking the final steps towards your graduation from the University of La Verne!

Before submitting the Graduation Application to your Academic Advisor, you must pay the graduation fee. The graduation fee covers the processing of your degree and diploma. You can pay the graduation fee by mailing a check or submitting an online payment. Please note: Your Graduation Application cannot be processed until this fee is paid.

STUDENT GRADUATION FEES

Undergraduate: $125  
Graduate: $140

PAYMENT INSTRUCTIONS

To pay by check:
Please make your check payable to the “University of La Verne,” and mail to:

Attn: (Insert Academic Advisor’s name here)  
University of La Verne  
Street (Insert address of campus)  
City, State and Zip Code

To pay by e-check or credit card online through MyLaVerne:
Please follow the two-step process below to pay your graduation fee online.

1. Log in to MyLaVerne and proceed as you normally would to make a payment, by clicking on “My Student Account Center.”
   • Under Payment Options:
     ▪ Select term of payment  
     ▪ Type in payment amount ($125 for Undergraduates; $140 for Graduates)  
     ▪ In the Memo section, type in “Graduation Fee”  
     ▪ Select the payment date and click “Continue”
   • Review and Confirm Payment

2. Once finished, please email your Academic Advisor and copy Student Accounts at stuaccts@laverne.edu, in your email.
   • Please indicate please indicate your campus or program, in addition to writing your name, degree/major and student ID number.

   If you have any questions or concerns, please contact your academic advisor.

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