The Landis Leadership Scholars (LLS) program, recognizes high achieving students on campus based on leadership, service and academic excellence at the University of La Verne. Students selected to be part of the program for the 2015-2016 academic year are awarded a Landis scholarship provided through an endowed fund donated by the Richard Landis Family. The emphasis of the program is not the “potential” for leadership, but the opportunity to take “good” leaders and help them become “great.” The main part of the program is designed to offer a classroom based theoretical and applied experience for students seeking a better understanding of leadership. In addition, all chosen scholars must be ready to assume their elected, chosen, or assigned leadership position by August 15th within the University.

Leadership Development:

Fall Semester:
• One (1) semester of leadership theory and application through enrollment in a one (1) unit General Studies class in Fall 2015, plus additional leadership development training hours in Fall.

Spring Semester:
• Thirty hours of Experiential Leadership Learning Fieldwork (on campus or off campus). You will have an opportunity to work in a department on the La Verne campus or choose an off campus site (community engagement) where you can apply knowledge, skills, and commitment to make a positive change through leadership hours or a special project. It is applying leadership theory into practice. Project and site approved by L.L.S. program and chosen by Landis Scholar in Fall.

Membership/Scholarship Value:
For the 2015 – 2016 academic year, up to fifteen (15) new Landis Scholars will be chosen for the program by a selection committee. Each Landis “Scholar” is eligible for up to a $5,000 maximum scholarship (depending on individual financial aid eligibility). Financial aid guidelines will determine the application of the scholarship award for each student. A student on tuition remission, if selected, is not eligible to receive a Landis Scholarship. For non-tuition remission students, if you think there will be problems accepting the scholarship, please see the Landis Program Coordinator prior to finalizing your financial aid. The scholarship has no cash value and is applied to tuition only. No exceptions!

Landis Program Coordination:
The program is coordinated through the Office of the Associate Dean of Student Affairs. For additional information contact the Program Coordinator: Ruby Montaño-Cordova at: rmontano-cordova@laverne.edu or 909.448.4770.
Program Selection Process:

Phase One (Complete by Wednesday, March 13th by 5:00 p.m.): Review your application packet to determine if all materials are complete and minimum position requirements are met. See the complete application requirements listed on page 4 of this packet. A complete application must be submitted by the deadline.

Phase Two (March 16-20): Review of eligible applicants and screening out according to application packet content. GPA check completed. Final applicants selected and notified for interview process.

Phase Three (March 23-April 2): Interviews/Selection Process

Phase Four (April 6-10): Landis Leadership Scholars announced.

Program Requirements:

The following program requirements must be met by each Landis “Scholar” chosen for the 2015 – 2016 academic year.

1. All full-time, traditional-age ONLY undergraduate sophomore, junior or senior status students as determined by the University’s academic policies as of the start of Fall 2015, are eligible to apply for the Landis Leadership Scholars (LLS) program.

2. Landis “Scholars” are eligible for selection into the program only ONCE during their undergraduate career. “Scholars” must commit and participate for (2) consecutive semesters for the year chosen. Note: Up to Fifteen (15) Landis Scholars will be selected for the program.

3. Students applying and selected into the program cannot be on academic, housing, social or University probation. A student’s academic and judicial record will be reviewed as part of the selection process. A student’s personal code of values and ethics is important and must be in line with the L.L.S. program throughout the student’s participation in the program. A violation of University policy is reason for dismissal in the program and loss of scholarship.

4. Landis Leadership Scholars must officially register and plan to attend a one (1) unit leadership class (for credit or no-credit only) in Fall 2015. The class schedule is as follows:

   Leadership Class Dates in Fall 2015 –
   •Class Dates - Wednesdays, September 2 through December 9
   Times - 3:00 p.m. – 3:50 p.m.
   Location – To Be Determined
5. Landis Leadership Scholars must commit to additional leadership development training hours in Fall and Spring semester. It is mandatory that each “scholar” reserve the following times in his/her weekly schedule to reflect this required training time.

   Fall Semester, Wednesdays, September 2 through December 3, 3:00 p.m. – 3:50 p.m.

6. Landis Leadership Scholars will commit to Experiential Leadership Fieldwork in Spring semester. Program will require thirty (30) hours total within the Spring semester in a learning activity that adds to your leadership knowledge and skills. A final (2) page reflection paper and presentation will be required describing the learning and experience.

   To be clear...you must be available in Fall Semester for Wednesday class (3:00 p.m. – 3:50 p.m.) AND an additional leadership development training hour from 4:00 p.m. – 5:00 p.m. In addition, you must be available for 30 hours of Experiential Leadership Fieldwork in Spring Semester 2016.

   No exceptions! If you are unable to meet requirements for next year, consider applying (if eligible) for the following year.

7. Students participating in the program must meet and maintain a minimum cumulative and semester GPA of 3.0 or better, a previous semester GPA of 3.0 or better.

   Note: Landis Scholars not maintaining the minimum GPA requirements as of Friday, August 15 for Fall 2015 eligibility, and Friday, January 15 for Spring 2016 eligibility, will be dismissed from the program and forfeit their scholarship. Note: January Interterm is not figured into the GPA calculation for Fall or Spring eligibility.

8. Landis Leadership Scholars unable to complete a full-year of service due to GPA issues, discipline, or voluntary reasons are not eligible to apply to the program the next year, and forfeit scholarship monies (pro-rated).

9. Students must be willing to assume and maintain a leadership role within an approved co-curricular program (i.e. Student Life, Residential Life, Athletics, etc.) for Fall 2015 and Spring 2016 to maintain their position within the Landis program.

Application Availability and Submissions:
Applications are available online as of Friday, February 13th, and at the Student Life Desk, 1st. floor East, in the Campus Center.

All completed applications are due on Friday, March 13th by 5:00 p.m., to the Student Life desk, 1st. floor East, in the Campus Center.
Complete Application Requirements by the Deadline:
You must turn in **ALL** the following requirements in order for your application to be complete by the deadline. If any one of the following requirements is missing by 5:00 p.m. on Friday, March 13th, your application packet will be determined “incomplete” and you will not be eligible to continue in the selection process.

As you complete a requirement, add a checkmark next to the requirement. This will help to insure that you are working towards completing **ALL** of the requirements for the application by March 13th as follows:

- Completed and signed application indicating that you acknowledge the academic and program requirements of the Landis Scholars Program.
- Attached Resume indicating your leadership experiences and involvement.
- Write a minimum of a 500 word – single space cover letter stating your intent and qualifications and interest in the Landis Scholars program.
- Completed answers to the application questions.
- A letter of recommendation from either a faculty/staff member or a professional supervisor as part of your application. Applicant must ensure that the letter of recommendation has been received by the application deadline of 5:00 p.m., Friday, March 13. Note: Please confirm with your reference writer that a letter of recommendation has been turned into my office. If not...request a copy of your letter of recommendation and attach it to your application by the deadline. Do not assume that the faculty/staff member has turned in your letter.
- Understanding that each student’s financial aid package is unique to them. If you are a tuition remission student, you are not eligible for the scholarship, but you are eligible for the program. Please check with the program coordinator, Ruby Montano-Cordova if you have any questions on financial aid and eligibility prior to filling out the complete application.

Selection Announcement/Celebration:
• Announcement of the new Landis Scholars for 2015-2016 will be in the week of April 6.
• All selected Landis Scholars will be honored at a dinner on Wednesday, May 6, from 6:00 p.m. to 8:00 p.m., at a location yet to be determined. You will have an opportunity to invite (2) honored guests such as your parents to this celebration dinner. Note: Celebration Dinner date open to change depending on location availability.

Guest #1
Name:____________________________________________ Relationship _______________________
Home Address:____________________________________ City _______________ Zip Code_____
Email address:____________________________________ Ph. # ___________________

Guest #2
Name:____________________________________________ Relationship _______________________
Home Address:____________________________________ City _______________ Zip Code_____
Email address:____________________________________ Ph. # ___________________
2015 - 2016 Landis Leadership Scholarship Application

Applications are due to the Student Life Desk, 1st floor East, in the Campus Center by 5:00 p.m. Friday, March 13th. Late applications will not be accepted. The 2015 -2016 Landis Scholars will be announced the week of April 6.

Name: 
Student ID#: 
Cell Phone Number: 
La Verne Email Address: 
Permanent Mailing Address: 

Class Standing in Fall 2015: (circle) Sophomore  Junior  Senior
Major: 
2015/16 Leadership Position you will Hold: 

Demographic Information
The following information is used for office statistics ONLY- completion is optional, but appreciated.

Gender: (Please Circle)  African American/Black
Male  Female
Asian/Pacific Islander
Caucasian/White
Native American
Hispanic/Latino/Latina
Other
Ethnicity: (Please Circle)

Residence: (Please Circle)
Home  On-Campus  Off-Campus

Signature:
By signing here, you indicate that everything contained within this application is true, and that the Office of the Associate Dean of Student Affairs has your permission to verify your academic and judicial records for qualification for program participation.

Please indicate the name and contact information of your reference:
Name of Professor/Staff Member: 
Contact Phone Number: 
La Verne Email Address: 
Or
Name of Professional/Supervisor: 
Contact Phone Number: 
Email Address: 
2015 - 2016 Landis Leadership Scholars
Defining Your Competencies

The following questions will assist the selection committee in better assessing your candidacy for the Landis Leadership Scholars program. Here is your opportunity to be introspective and communicate your core values, personal development experiences, competencies, critical thinking skills, and your general leadership philosophy.

All answers must be typed on separate sheets of paper. Spelling and grammar will be evaluated. Be thorough, thoughtful, clear and concise in your answers.

Questions #1, #2, #3 and #4 are not intended to be essays but shorter answers however, please elaborate as necessary.

1. How does your personal history shape who you are and what you do as a leader?

2. What do you need from us to reach your full potential at this stage of your leadership experience?

3. Who do you admire as a leader…and why?

4. As you reflect back on your leadership experience, what single event, theory, activity or program component most influenced your leadership philosophy? What did you learn? How did it make you a better leader?

Questions #4 should be in essay format with a minimum of (1) page for each question (minimum of 500 words). Maximum is (2) TYPED pages per question.

5. What are the three most important values you demonstrate as a leader? Tell a story that demonstrates each of these leadership values in practice within your experience(s).

6. If you could be President of La Verne, what major changes would you make if you had the responsibility and power? Why would you make these changes and what impact would your changes have on the University and our community?
2015 – 2016 Landis Leadership Scholars
Applicant Recommendation

Name of applicant: ______________________________
(to be completed by applicant) I do I do-not waive my right to view this recommendation form

The Landis Leadership Scholars, a program coordinated by the Office of Associate Dean of Student Affairs, recognizes our high achieving students on campus based on leadership, service and academic excellence at the University of La Verne. The scholarship attached to the program is worth up to $5,000 (depending on financial aid eligibility. Note: Tuition remission students are not eligible for the scholarship. The program is designed to offer a classroom based theoretical and applied experience for students seeking a better understanding of leadership in Fall. In Spring, students have an opportunity to have an experiential learning activity/project in which knowledge, skills, and commitment to make a positive change are the objectives. Students selected for the program must be in a leadership position during Fall 2014 and Spring 2015. The program incorporates one semester of leadership theory and application plus additional leadership development training hours in Fall, and a special project or field hours in which a student exhibits growth and continued learning through their commitment to leadership development, involvement and community engagement. Your comments and recommendation will help determine this applicant’s eligibility.
Thank you for your time.

Students must have a completed application (including the recommendation) turned in by Friday, March 13th before 5:00 p.m. Two options available to return your recommendation: 1) Give recommendation directly to student prior to deadline, 2) Turn in the recommendation directly to the Office of the Associate Dean of Student Affairs, Ruby Montaña-Cordova, in the Campus Center, in a signed, sealed envelope by Friday morning, March 13th to ensure that the student’s application is complete. Student is responsible for insuring that recommendation is turned in on time.
1. Please describe the applicant’s character; does this student display a personal code of ethics, accountability and responsibility to himself/herself and his/her community, and interact with others with integrity?

2. What do you think is the applicant’s leadership philosophy? How have you witnessed this first hand? What do you perceive as the impact of his/her behavior/style?

3. What areas of improvement do you see the applicant developing over the next year? How can the Landis Leadership Scholars program help him/her achieve this?

I have known the applicant for (time period)________________

My relationship to the applicant has primarily been as a:
- Faculty Member/Staff
- Professional/Supervisor
- Mentor

I recommend the applicant to the Landis Leadership Scholars program with:
- Full Confidence
- Some Confidence
- Some Reservations
- Strong Reservation

Please explain/additional comments:
Reminder: Your completed recommendation is **required** to complete the applicant’s application. Please return this form by the due date **by 5:00 p.m., Friday, March 13.**

Thank you for your support of the student applying for the Landis Scholars Program!