Office of Information Technology
Classroom and Lab Support

HB 116  (See picture below)

Capacity:  22

Equipment: LCD, smart podium, and sound system

The Smart podium consists of a PC with Windows operating system, a DVD/VCR player, and connections for a laptop computer. All items are connected to the podium through a switch box located on the top of the podium.

Computer:
- Manufacturer: HP
- Model: DX 5150
- Processor: AMD Athlon 64, 1.99GHz
- Memory (RAM): 1 GB
- DVD R/W
- Operating System: Windows XP

Software:
- Windows OS: XP SP3
- Adobe Acrobat Reader 9
- Mozilla Firefox
- Internet Explorer 7
- Microsoft Office 2007 (Excluding Outlook)
- Microsoft Visio 2007
- Microsoft Project 2007
- VLC media player
- Windows Media Player 11
- QuickTime Player
- Real Player
- Flash Player
- Shockwave Player

If you need assistance, contact the Service Desk at x 4130, located next to the Mailroom in Central Services.
Setup to view devices on the projector screen.

1) Turn on the projector and wait for it to warm-up.

2) Turn on the computer.

3) Turn on the DVD/VCR player, and select to play DVD or VCR.

4) Press corresponding controller button to view the computer, laptop, or DVD/VCR player on the projector screen.

Laptop Setup
Hook up Laptop to the Audio, Monitor, and Ethernet cable connections that are made available on the podium.

- (Sound) Audio
- (Internet) Ethernet
- (Out to projector) VGA Monitor

For assistance, please call the Unified Service Desk at Extension 4130

Please turn the Projector off, shut down the Computer, and turn off the VCR/DVD when you are finished.